



Caribbean Community Climate Change Centre (the Centre)
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www.caribbeanclimate.bz

REQUEST FOR EXPRESSION OF INTEREST (REOI)
INDIVIDUAL CONSULTANT

Country:	Belize
Donor:	Green Climate Fund (GCF)
Project Name:	National Adaptation Planning for Integrated Water Resource Management in Belize.
Contract Title:	Data Management Officer to assist Hydrogeologist to develop the climate impacts and coastal influences analyses on ground water resources for improved decision making.
Contract #:	Contract #22,23,24/2022/GCF/BELIZE/CCCCC
Number of Positions:	3
Type of contract:	Fixed Price - Individual Consultant
Maximum budget	USD 24,000
Estimated Start Date:	March 2022
Contract duration:	Twelve (12) Months
Main duty station:	Belize
Deadline for Submission:	<u>on or before 2:00pm (GMT-6), Friday, 18th March 2022</u>
<i>The CCCCC is an Equal Opportunity Employer</i>	

1. The Caribbean Community Climate Change Centre (the Centre) has received financing from Green Climate Fund (GCF), toward the cost of the project titled “**National Adaptation Planning for Integrated Water Resource Management in Belize**” and intends to apply part of the proceeds towards the contracting of a “**Data Management Officer**”
2. The Consultancy (herein after referred to as (“**the Services**”)) include but are not limited to:
 - Assess the groundwater flow regime through the aquifer in Northern Belize (Orange Walk and Corozal) to inform adaptation measures for water resources management.
 - Conduct an analysis to determine the hydraulic properties of the aquifer. This will include a. Transmissivity b. storage value c. porosity of an aquifer

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- Conduct analyses to determine the effect of climate impacts and coastal influences (e.g., saline intrusion) and other anthropogenic activities on water resources (e.g., quality and quantity).
 - Conduct gender and socially inclusive stakeholder consultations sessions (in person or virtually as appropriate) in conducting activities.
3. Suitably qualified Individual Consultants are invited to submit an Expression of Interest which should include the following application documents:
- Letter of motivation outlining motivation and how your experience, skills, qualifications, and professional networks fit with the required job description.
 - Curriculum vitae or resume with full details of experience, achievements, qualification, and contact details of project references.
 - Contact details of three (3) professional references
4. Consultants will be selected in accordance with **Individual Consultant Selection (ICS)** process meaning that a consultant will be selected based on qualification and experience relevant to the assignment.

5. Submissions of EOIs

- i. EOI should be addressed to Colin A. Young, Ph.D., Executive Director, Caribbean Community Climate Change Centre
- ii. **EOI must be uploaded as two (2) PDF files to <http://www.caribbeanclimate.bz/bid-submission/>.**
- iii. The subject matter of the email must read: **”Data Management Officer”**
- iv. EOI must be secured with a password. Such password must be emailed to atillet@caribbeanclimate.bz no later than 15 minutes prior to the deadline for bid submission. The subject matter for email containing password must read: **“Data Management Officer” (Consultant’s Name)**.
- v. **Requests for Clarification:** email: procurement@caribbeanclimate.bz Attention: **Andrea Tillett, Procurement Officer**. Requests for clarification should be received by the Centre no later than: **Wednesday, March 9, 2022**. Consultants are advised that the responses to the requests for clarification will be only posted on the Centre’s Webpage at: <https://www.caribbeanclimate.bz/category/opportunities/>

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- vi. **Deadline for submission of EOI, on or before 2:00pm (GMT-6), Friday, 18th March 2022**
 - vii. **Attachments to the REOI**

For additional information, please pursue the following attached documents.

1. Terms of Reference
2. Bidders Eligibility
3. Draft Contract

The Centre reserves the right to accept or reject any EOI and to annul the procurement process and reject all EOIs at any time prior to contract award, without thereby incurring any liability to consultants.

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